

# How to Become an AMIGOS Volunteer

## Application to Departure: National Chapter Volunteers



There are many steps to prepare for your summer with AMIGOS. This document outlines key to-dos and resources for your onboarding journey. Use it as a checklist to ensure you are staying on top of requirements to get ready for the summer. Scan the QR code above to go to the virtual version of this document, which includes all of the links you need!

### Your First Steps as an Amigo

- [Review General Health Criteria](#) to see if further follow up is needed
- Pay \$425 Program Deposit to secure spot
- Submit Financial Assistance Application if applying
- Ensure valid passport 6 months after project end date

### Key Resources

- [AMIGOS Dashboard](#)
- [amigos.fyi](#) - One stop shop for questions
- Welcome Packet
- [Attend Info Session and/or have a 1:1 counseling call](#)

## Upon Acceptance

### Paperwork and Payments

#### Admissions Paperwork

- Complete all paperwork - download copies [here](#)
  - Part I: February 1
  - Part II: April 1
- ★ Contact [admissions@amigosinternational.org](mailto:admissions@amigosinternational.org) with questions

#### Health and Safety Screening and Paperwork

- Review [screening process document](#) to familiarize yourself with [requirements](#)
- Schedule an appointment with primary care physician to complete your [Health Form](#)
  - Ensure up-to-date immunizations - requirements vary by country - see [here](#)
- ★ *Certain immunizations may require a visit to a separate travel clinic*
- Schedule an appointment with mental or behavioral health provider(s) (if applicable) to complete [Mental & Behavioral Health Form\(s\)](#)
- ★ *Other forms may be required, as communicated to you by the Health and Safety team*
- ★ Contact [healthandsafety@amigosinternational.org](mailto:healthandsafety@amigosinternational.org) with questions

#### Program Fees and Airfare

- Pay program fee by April 15, 2024
- Pay \$800 airfare deposit (goes toward final airfare cost) by April 1, 2024
- Pay airfare balance (billed May to June)
- ★ Learn more [here](#)

### Information

#### Training

- Complete asynchronous and live online trainings
- ★ Contact [training@amigosinternational.org](mailto:training@amigosinternational.org) with questions
- Participate in optional individual fundraising
- ★ Contact [admissions@amigosinternational.org](mailto:admissions@amigosinternational.org) with questions

#### Webinars (Parents/Guardians and Volunteers)

- For parents/guardians and volunteers - Attend one of the Health and Safety Webinars offered in April - June
- For volunteers - Attend your Project Information Packet Webinar in May
- ★ Contact [admissions@amigosinternational.org](mailto:admissions@amigosinternational.org) with questions

#### Information and Resources

- Project Information Packet (sent in April). This packet contains:
  - Itinerary
  - Partner organization information
  - Region-specific information and overview
- Family Preparation Guide (sent in April)
  - Contains information about health and safety policies and procedures while your volunteer is on their project
- [Technology Policy](#)

#### Travel

- Pack and get ready! [Find your packing list](#) now!
- Review travel information on [amigos.fyi](#) [here](#)
- Travel Itinerary and Memo sent two weeks prior to project departure