Financial Statements and Independent Auditors' Report for the years ended December 31, 2015 and 2014



Independent Auditors' Report

To the Board of Directors of Amigos de las Américas:

We have audited the accompanying financial statements of Amigos de las Américas, which comprise the statements of financial position as of December 31, 2015 and 2014 and the related statements of activities and of cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements – Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility – Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform our audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion – In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Amigos de las Américas as of December 31, 2015 and 2014 and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

July 12, 2016

Blazek & Vetterling

Statements of Financial Position as of December 31, 2015 and 2014

	<u>2015</u>	<u>2014</u>
ASSETS		
Cash Pledges receivable Receivable from AMIGOS Foundation (Note 2) Receivable from AMIGOS Chapters (Note 2) Government grant receivable Prepaid expenses and other assets Property, net (Note 3) Investments (Note 4) TOTAL ASSETS	\$ 394,456 25,000 9,014 25,280 16,088 195,033 545,633 1,375,183 \$ 2,585,687	\$ 456,771 27,600 161,266 113,930 543,802 1,380,749 \$ 2,684,118
LIABILITIES AND NET ASSETS		
Liabilities: Accounts payable and accrued expenses Payable to AMIGOS Foundation (Note 2) Due to AMIGOS Chapters (Note 2) Participant deposits Deferred revenue Note payable (Note 5) Total liabilities	\$ 139,824 3,758 14,560 119,852 116,272 394,266	\$ 149,413 43,940 33,283 27,785 89,150 137,444 481,015
Net assets (Note 7): Unrestricted Temporarily restricted (Note 6) Permanently restricted Total net assets	1,869,239 48,348 273,834 2,191,421	1,888,392 50,877 263,834 2,203,103
TOTAL LIABILITIES AND NET ASSETS	\$ 2,585,687	<u>\$ 2,684,118</u>

See accompanying notes to financial statements.

Statement of Activities for the year ended December 31, 2015

	UNRESTRICTED	TEMPORARILY UNRESTRICTED RESTRICTED					<u>TOTAL</u>
REVENUE:							
Participant fees, net of financial aid of \$66,293 U. S. Department of State grants	\$ 2,992,197 451,011					\$ 2,992,197 451,011	
Contributions	337,301	\$	30,700	\$	10,000	378,001	
AMIGOS Foundation (Note 2):							
Management fee	140,000					140,000	
Grant	10,992					10,992	
AMIGOS Chapter training fees	3,786					3,786	
AMIGOS Board meeting fees	14,885					14,885	
Special events	136,664					136,664	
Cost of special event benefits	(44,437)					(44,437)	
Investment return, net (Note 4)	(6,198)		(1,863)			(8,061)	
Other	14,084					14,084	
Total revenue	4,050,285		28,837		10,000	4,089,122	
Net assets released from restrictions:							
Financial aid and program support	31,366		(31,366)	_			
Total	4,081,651		(2,529)		10,000	4,089,122	
EXPENSES:							
Program	3,163,957					3,163,957	
Management and general	486,729					486,729	
Fundraising	320,487					320,487	
Marketing	129,631					129,631	
Total expenses	4,100,804					4,100,804	
CHANGES IN NET ASSETS	(19,153)		(2,529)		10,000	(11,682)	
Net assets, beginning of year	1,888,392		50,877		263,834	2,203,103	
Net assets, end of year	\$ 1,869,239	\$	48,348	\$	273,834	<u>\$ 2,191,421</u>	

See accompanying notes to financial statements.

Statement of Activities for the year ended December 31, 2014

	UNRESTRICTED	TEMPORARILY RESTRICTED	PERMANENTLY RESTRICTED	<u>TOTAL</u>
REVENUE:				
Participant fees, net of financial aid				
of \$97,014	\$ 3,173,755			\$ 3,173,755
U. S. Department of State grants	344,139			344,139
Contributions	283,594	\$ 55,388		338,982
AMIGOS Foundation (<i>Note 2</i>):				
Management fee	135,558			135,558
Grant	14,738			14,738
AMIGOS Chapter training fees	19,861			19,861
AMIGOS Board meeting fees	45,305			45,305
Special events	63,150			63,150
Cost of special event benefits	(20,826)			(20,826)
Investment return, net (Note 4)	76,695	16,111		92,806
Other	3,906			3,906
Total revenue	4,139,875	71,499		4,211,374
Net assets released from restrictions:				
Financial aid and program support	55,879	(55,879))	
Total	4,195,754	15,620		4,211,374
EXPENSES:				
Program	3,299,067			3,299,067
Management and general	401,237			401,237
Fundraising	358,002			358,002
Marketing	55,669			55,669
Total expenses	4,113,975			4,113,975
CHANGES IN NET ASSETS	81,779	15,620		97,399
Net assets, beginning of year	1,806,613	35,257	\$ 263,834	2,105,704
Net assets, end of year	\$ 1,888,392	\$ 50,877	\$ 263,834	\$ 2,203,103

See accompanying notes to financial statements.

Statements of Cash Flows for the years ended December 31, 2015 and 2014

	<u>2015</u>			<u>2014</u>
CASH FLOWS FROM OPERATING ACTIVITIES:				
Changes in net assets	\$	(11,682)	\$	97,399
Adjustments to reconcile changes in net assets to net cash		, , ,		
provided (used) by operating activities:				
Realized and unrealized (gain) loss on investments		36,647		(59,389)
Depreciation		34,344		61,610
Changes in operating assets and liabilities:				
Pledges receivable		(25,000)		
Receivable from AMIGOS Foundation		(9,014)		
Receivable from AMIGOS Chapters		2,320		97,932
Government grant receivable		145,178		(35,516)
Prepaid expenses and other assets		(81,103)		(54,228)
Accounts payable and accrued expenses		(9,589)		(89,526)
Payable to AMIGOS Foundation Due to AMIGOS Chapters		(43,940)		43,940
Participant deposits		(29,525) (13,225)		(376,014) 27,785
Deferred revenue		30,702		78,900
	_		_	
Net cash provided (used) by operating activities		26,113	_	(207,107)
CASH FLOWS FROM INVESTING ACTIVITIES:				
Purchases of investments		(377,589)		(466,080)
Proceeds from sales and maturities of investments		369,567		1,043,418
Net change in money market mutual funds held as investments		(23,059)		(5,765)
Purchases of property		(36,175)		
Net cash provided (used) by investing activities		(67,256)		571,573
CASH FLOWS FROM FINANCING ACTIVITIES:				
Payments on note payable		(21,172)		(20,146)
Tayments on note payable		(21,172)	_	(20,110)
NET CHANGE IN CASH		(62,315)		344,320
Cash, beginning of year		456,771		112,451
Cush, organing of year		430,771	-	112,431
Cash, end of year	<u>\$</u>	<u>394,456</u>	\$	456,771
Supplemental disclosure of cash flow information:				
Interest paid		\$6,479		\$7,505
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Can annumanying notes to financial statements				
See accompanying notes to financial statements.				

Notes to Financial Statements for the years ended December 31, 2015 and 2014

NOTE 1 – ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES

<u>Organization</u> – Amigos de las Américas (AMIGOS) is a privately funded organization incorporated in Texas that builds partnerships to empower young leaders, advance community development, and strengthen multi-cultural understanding in the Americas. The national headquarters, located in Houston, Texas, plans and implements summer field projects in Latin America and provides materials and support for volunteer recruitment and training.

<u>Affiliates</u> – AMIGOS is affiliated with Foundation for Amigos de las Américas (AMIGOS Foundation), a Texas nonprofit corporation formed in 2003 to support the youth leadership and sustainable development work of AMIGOS. AMIGOS is also affiliated with 25 chapters (AMIGOS Chapters) throughout the United States which recruit, fundraise, train, organize, and support participants and their families. AMIGOS Chapters are separately incorporated organizations governed by independent boards of directors which share AMIGOS' mission and vision.

<u>Basis of presentation</u> – These financial statements do not include the assets, liabilities, net assets or activities of AMIGOS Foundation or AMIGOS Chapters.

<u>Federal income tax status</u> – AMIGOS holds a group exemption under which AMIGOS and AMIGOS Chapters are exempt from federal income tax under §501(c)(3) of the Internal Revenue Code (the Code) and classified as public charities under §509(a)(1) and §170(b)(1)(A)(vi).

Cash concentration – Bank deposits exceed the federally insured limit per depositor per institution.

<u>Pledges receivable</u> that are expected to be collected within one year are reported at net realizable value. Amounts due in more than one year are discounted, if material, to estimate the present value of future cash flows. Pledges receivable at December 31, 2015 are due within one year.

<u>Property</u> is reported at cost, if purchased, or estimated fair value at the date of the gift, if donated. Depreciation is computed using the straight-line method over estimated useful lives of 30 years for building and improvements and three to five years for furniture, equipment, and software.

<u>Investments</u> are reported at fair value. Investment return is reported in the statement of activities as an increase in unrestricted net assets unless the use of the income is limited by donor-imposed restrictions. Investment return whose use is restricted by the donor is reported as an increase in temporarily restricted net assets until expended in accordance with donor-imposed restrictions.

<u>Net asset classification</u> – Contributions, investment return, and the related net assets are classified based on the existence or absence of donor-imposed restrictions, as follows:

- *Unrestricted net assets* include those net assets whose use is not restricted by donor-imposed stipulations even though their use may be limited in other respects such as by contract or board designation.
- *Temporarily restricted net assets* include contributions and investment return restricted by the donor for specific purposes or time periods. When a purpose restriction is accomplished or a time restriction ends, temporarily restricted net assets are released to unrestricted net assets.
- *Permanently restricted net assets* include contributions that donors have restricted in perpetuity. The investment return is available to award scholarships to program participants.

<u>Participant fees</u> are recognized over the period the participants' program occurs. Fees received for programs that have not yet occurred or have not yet been completed are reported as deferred revenue until earned.

Government grants are recognized as the related expenses are incurred.

<u>Contributions</u> are recognized as revenue at fair value when an unconditional commitment is received from the donor. Contributions received with donor stipulations that limit their use are classified as restricted revenue.

<u>In-kind contributions</u> – Donated materials and use of facilities are recognized as revenue at fair value when an unconditional commitment is received from the donor. The related expense is recognized as the item is used. Contributions of services are recognized when services received (a) create or enhance nonfinancial assets or (b) require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. Except for the professional staff in Houston, most persons connected with AMIGOS are volunteers. While such services are indispensable to AMIGOS, no amount is recognized in these financial statements for such services as they do not meet the criteria for recognition under generally accepted accounting principles.

<u>Special events</u> revenue is recognized when the event occurs. Amounts received in advance of the event represent conditional contributions and are reported in the statement of financial position as deferred revenue. The cost of special event benefits represents the cost of goods and services provided to attendees of special events.

<u>Estimates</u> – Management must make estimates and assumptions to prepare financial statements in accordance with generally accepted accounting principles. These estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, the amounts of reported revenue and expenses, and the allocation of expenses among various functions. Actual results could vary from the estimates that were used.

<u>Reclassifications</u> – Certain reclassifications have been made to the prior year financial statements to conform with the current presentation.

NOTE 2 – TRANSACTIONS WITH AMIGOS FOUNDATION AND AMIGOS CHAPTERS

In 2014, AMIGOS entered into an affiliation agreement with AMIGOS Foundation. AMIGOS Foundation works with AMIGOS in its activities to educate persons and institutions in the United States and elsewhere about initiatives and activities performed by AMIGOS in Latin America and elsewhere. AMIGOS Foundation and AMIGOS also entered into a shared services agreement for AMIGOS to provide certain management and support services. The initial term of the agreement is 20 years.

At times, AMIGOS receives contributions intended for AMIGOS Foundation and pays expenses on behalf of AMIGOS Foundation. The amount reported as receivable or payable with AMIGOS Foundation is the net amount due from all transactions between AMIGOS and AMIGOS Foundation.

AMIGOS Chapters fundraise and collect fees for participants they recruit and train. AMIGOS invoices AMIGOS Chapters for fees for their respective participants. AMIGOS' employees provide training and other support to some AMIGOS Chapters for which AMIGOS is reimbursed.

NOTE 3 – PROPERTY

Property consists of the following:

-	<u>2015</u>	<u>2014</u>
Land Building and improvements Furniture and equipment Software	\$ 409,721 366,129 473,842 	\$ 409,721 366,129 473,842 178,911
Total property Accumulated depreciation	1,464,778 (919,145)	1,428,603 (884,801)
Property, net	\$ 545,633	<u>\$ 543,802</u>

NOTE 4 – INVESTMENTS AND FAIR VALUE MEASUREMENTS

Generally accepted accounting principles require that certain assets and liabilities be reported at fair value and establish a hierarchy that prioritizes inputs used to measure fair value. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The three levels of the fair value hierarchy are as follows:

- Level 1 Inputs are unadjusted quoted prices in active markets for identical assets or liabilities that the reporting entity has the ability to access at the reporting date.
- Level 2 Inputs are other than quoted prices included in Level 1, which are either directly observable or can be derived from or corroborated by observable market data at the reporting date.
- Level 3 Inputs are not observable and are based on the reporting entity's assumptions about the inputs market participants would use in pricing the asset or liability.

Assets measured at fair value at December 31, 2015 are as follows:

	LEVEL 1		LEVEL 2	LEVEL 3	TOTAL
Investments:					
Fixed-income bonds:					
Corporate		\$	354,455		\$ 354,455
Municipal			203,749		203,749
Common stock:					
Healthcare	\$ 105,351				105,351
Information technology	94,443				94,443
Financials	84,653				84,653
Consumer staples	70,996				70,996
Industrials	60,742				60,742
Consumer discretionary	53,509				53,509
Energy	42,677				42,677
Materials	28,180				28,180
Telecommunications	16,870				16,870
Mutual funds:					
Money market	122,516				122,516
Small-cap equity	76,886				76,886
International equity	 60,156	_			 60,156
Total assets measured at fair value	\$ 816,979	\$	558,204	<u>\$</u>	\$ 1,375,183

Assets measured at fair value at December 31, 2014 are as follows:

	LEVEL 1	LEVEL 2	LEVEL 3	TOTAL
Investments:				
Fixed-income bonds:				
Corporate		\$ 300,978		\$ 300,978
Municipal		154,488		154,488
Common stock:				
Healthcare	\$ 105,944			105,944
Information technology	127,331			127,331
Financials	116,547			116,547
Consumer staples	68,445			68,445
Industrials	74,200			74,200
Consumer discretionary	82,682			82,682
Energy	51,400			51,400
Materials	36,395			36,395
Telecommunications	17,075			17,075
Mutual funds:				
Money market	99,457			99,457
Small-cap equity	80,973			80,973
International equity	 64,834	 		 64,834
Total assets measured at fair value	\$ 925,283	\$ 455,466	<u>\$</u> 0	\$ 1,380,749

Valuation methods used for assets measured at fair value are as follows:

- *Fixed-income bonds* are valued using prices obtained from independent quotation bureaus that use computerized valuation formulas to calculate fair values.
- *Common stock* is valued at the closing price reported on the active market on which the individual securities are traded.
- *Mutual funds* are valued at the reported net asset value.

These valuation methods may produce a fair value that may not be indicative of net realizable value or reflective of future fair values. Furthermore, while AMIGOS believes its valuation methods are appropriate, the use of different methods or assumptions could result in a different fair value measurement at the reporting date.

Investments are exposed to various risks such as interest rate, market and credit risks. Because of these risks, it is at least reasonably possible that changes in the values of investment securities will occur in the near term and that such changes could materially affect the amounts reported in the statement of financial position and statement of activities.

Investment return consists of the following:

	<u>2015</u>			<u>2014</u>
Interest and dividends	\$	39,076	\$	45,410
Realized and unrealized gain (loss) on investments Investment management fees		(36,647) (10,490)		59,389 (11,993)
Investment return, net	\$	(8,061)	\$	92,806

NOTE 5 – NOTE PAYABLE

AMIGOS' note payable consists of a promissory note to an individual which is secured by land and improvements purchased in September 2010. The note bears interest at a fixed rate of 5.00%. Principal and interest payments of \$6,913 are due quarterly. The lender may accelerate maturity of the note upon 120-days written notice. Unless accelerated by the lender, the principal balance of the note is due as follows:

2016	\$ 22,251
2017	23,385
2018	24,576
2019	25,828
2020	 20,232
Total note payable	\$ 116,272

NOTE 6 – TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets are available for the following purposes:

	<u>2015</u>		<u>2014</u>
Latin American Youth volunteers financial aid	\$ 15,000	\$	5,000
Financial aid for disadvantaged youth	10,000		
Accumulated earnings on endowments	14,248		16,111
Latin American Youth program	7,808		14,174
Paraguay Youth Leaders program			15,000
Other	 1,292	_	592
Total temporarily restricted net assets	\$ 48,348	\$	50,877

NOTE 7 – ENDOWMENT FUNDS

AMIGOS maintains donor-restricted endowment funds that are intended to provide volunteers with an opportunity to participate in the various programs offered by AMIGOS. The specific criteria to award financial aid may be limited by donors to specific geographic locations and volunteer origin and ethnicity.

Endowment net asset composition at December 31, 2015 is as follows:

	TEMPORARILY		PERMANENTLY				
	UNRESTRICTED	RESTRICTED	RESTRICTED	<u>TOTAL</u>			
Donor-restricted endowment funds	<u>\$ 0</u>	<u>\$ 14,248</u>	<u>\$ 273,834</u> <u>\$</u>	288,082			
Endowment net asset composition at December 31, 2014 is as follows:							
	UNRESTRICTED	TEMPORARILY RESTRICTED	PERMANENTLY RESTRICTED	TOTAL			
Donor-restricted endowment funds	\$ 0	\$ 16,111	\$ 263,834 \$	279,945			

Changes in net assets of the endowment funds are as follows:

	<u>UNI</u>	RESTRICTED	TEMPORARILY RESTRICTED	 RMANENTLY ESTRICTED	<u>TOTAL</u>
Endowment net assets, December 31, 2013	\$	(35,168)	\$ 0	\$ 263,834	\$ 228,666
Investment return: Interest and dividends Net realized and unrealized gain		35,168	6,981 9,130		6,981 44,298
Net investment return		35,168	16,111		 51,279
Endowment net assets, December 31, 2014		0	16,111	 263,834	 279,945
Contributions				10,000	10,000
Investment return: Interest and dividends Net realized and unrealized loss Investment management fees			7,838 (7,542) (2,159)		 7,838 (7,542) (2,159)
Net investment return			(1,863)		 (1,863)
Endowment net assets, December 31, 2015	\$	0	<u>\$ 14,248</u>	\$ 273,834	\$ 288,082

The Board of Directors of AMIGOS has interpreted the Texas Uniform Prudent Management of Institutional Funds Act (TUPMIFA) as requiring preservation of the fair value of the original gift as of the gift date of donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, AMIGOS classifies the original value of gifts donated to the permanent endowment as permanently restricted net assets. The remaining portion of the donor-restricted endowment fund that is not classified as permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for distribution by the Board of Directors in a manner consistent with the standard of prudence prescribed by TUPMIFA. In accordance with TUPMIFA, the Board of Directors considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- The duration and preservation of the funds
- The purposes of AMIGOS and the donor-restricted endowment funds
- General economic conditions
- The possible effect of inflation and deflation
- The expected total return from income and the appreciation of investments
- Other resources of AMIGOS
- The investment policies of AMIGOS

Investment and Spending Policies

AMIGOS has adopted a policy that the maximum distribution from the endowment fund each year is 4%. The distribution percentage is a function of a three-year average (based on the three preceding years ending March 31) of the market value of the endowment funds. In establishing this policy, AMIGOS considered the long-term expected return on its endowment.

Endowment funds are maintained in an investment account which is managed by an independent financial firm that follows guidance provided in an investment policy approved by the Board of

Directors. AMIGOS has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment while seeking to maintain the purchasing power of the endowment assets.

To satisfy its long-term rate-of-return objectives, AMIGOS relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). AMIGOS targets a diversified asset allocation that places a greater emphasis on equity-based investment to achieve its long-term return objectives within prudent risk constraints.

From time to time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that the donor specified as a fund of perpetual duration. Deficiencies of this nature are reported in unrestricted net assets as an aggregate deficiency of the fair value of net endowment assets over permanently restricted net assets.

NOTE 8 – EMPLOYEE BENEFIT PLAN

AMIGOS maintains a tax deferred annuity plan that qualifies under §403(b) of the Code. The plan is an agreement whereby an amount to be determined annually at AMIGOS' discretion is paid to an annuity contract owned by individual employees. Net of forfeitures, AMIGOS contributed \$33,117 to the plan in 2015 and \$38,167 in 2014.

NOTE 9 – COMMITMENTS

AMIGOS entered into a noncancelable operating lease agreement for office space on May 1, 2016 which will expire January 31, 2020. AMIGOS also has a noncancelable copier lease which expires in September 2017. Future minimum lease payments are as follows:

2016	\$	35,648
2017	•	78,530
2018	•	77,209
2019	•	79,520
2020		6,739
Total	\$ 2	77,646

The office lease requires AMIGOS to pay a portion of the building's operating costs. The costs for 2016 were approximately \$58,300.

NOTE 10 – SUBSEQUENT EVENTS

Management has evaluated subsequent events through July 12, 2016, which is the date that the financial statements were available for issuance. As a result of this evaluation, no events other than as disclosed in Note 9, were identified that are required to be disclosed or would have a material impact on reported net assets or changes in net assets.